

A.11016/1/RRs(B&C)/2017-Admn.II

Government of India
Ministry of Home Affairs
Directorate of Coordination
Police Wireless

Block No.9, C.G.O. Complex,
Lodhi Road, New Delhi-110003.


Dated 24th May, 2017.

Subject:- Draft RRs of Staff Car Driver Cadre subsequent to Cadre Review of Group ' B ' & ' C ' posts in this Directorate.

As per the DoPT O.M. NO. AB-14017/61/2008-Esst.(RR) dated 13.10.2015, the proposed amendments/revision in the Recruitment Rules are to be put up on the website of the respective Ministries/Departments for inviting comments from the Stakeholders.

2. Accordingly, the Draft RRs of Staff Car Driver Cadre subsequent to Cadre Review of Group ' B ' & ' C ' posts in this Directorate have been put up on DCPW Website.

3. All the concerned are requested to intimate their comments, if any, within 30 days from the date of uploading on DCPW Website.


(Ghan Shyam)
Deputy Director (Admn.)

Draft RRs of Staff Car Driver Cadre

I. Staff Car Driver Ordinary Grade

Col No.	Particulars	Provisions in the present approved Recruitment Rules	Revised provisions proposed	Reasons for the revision proposed
1	Name of the Post	Staff Car Driver Ordinary Grade	Staff Car Driver (Ordinary grade)	No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
2.	Number of post	2* (1999) (Subject to variation dependent on work load)	3* (2017) Subject to variation dependent on work load)	As per Cadre Review of Staff Car Driver Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017. 2017 is year of RRs amendment.
3.	Classification	General Central Service Group 'C' Non-Gazetted, Non-Ministerial.	General Central Service Group 'C' Non-Gazetted, Non-Ministerial.	No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
4.	LEVEL in the PAY MATRIX	Rs.3050-75-3950-80-4590/-	LEVEL 2 in the PAY MATRIX	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014 and in the light of DOPT OM No. AB.14017/13/2016-Estt (RR) dated 9 th August, 2016 , the existing pay scale have been amended as per the new pay structure of the recommendations / implementation of 7 th CPC vide Department of Expenditure Notification dated 25 th July, 2016.
5.	Whether selection post or non-selection post	Selection Post	Not applicable	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.

Col No.	Particulars	Provisions in the present approved Recruitment Rules	Revised provisions proposed	Reasons for the revision proposed
6.	Age for direct recruits	18-30 years	<p>18-25 years* (Relaxable for Government servants upto 40 years in accordance with the instructions or orders issued by the Central Government)</p> <p>Note; The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahual and Spiti district and Pangi Sub-division of Chamba district of Himachal Pradesh and the Union Territory of Andaman and Nicobar Islands and the Union Territory of Lakshadweep)</p> <p>*If the ‘direct recruitment’ is to be made by ‘direct open competitive Examination’, the age limit would be 18-27 years.</p>	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
7.	Educational and other qualification required for direct recruits	<p>Educational Qualification:</p> <p>(a) Middle Class Pass desirable</p> <p>(b) Valid licence for driving of light & heavy vehicles</p> <p>(c) Practical experience in driving and minor maintenance of such vehicle</p>	<p>Essential;</p> <p>(i) Possession of a valid driving license for motor cars;</p> <p>(ii) Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicle);</p> <p>(iii) Experience of driving a motor car for at least 3 years; and</p> <p>(iv) Pass in 10th standard.</p> <p>Desirable:</p> <p>3 years’ service as Home Guard/Civil Volunteers.</p> <p>Note 1: The qualification regarding experience is relaxable at the discretion of the competent authority.</p> <p>Note 2: The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to the Scheduled</p>	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.

Col No.	Particulars	Provisions in the present approved Recruitment Rules	Revised provisions proposed	Reasons for the revision proposed
			Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that the sufficient number of candidates with requisite experience is not likely to be available to fill up the vacancy reserved for them.	
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
9.	Period of probation if any.	Two years	Two years for direct recruits or re-employed	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
10.	Method of recruitment, whether by direct recruitment. Or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment	Deputation/absorption failing which by direct recruitment. For Armed Forces Personnel: Deputation/re-employment.	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
11.	In case of recruitment/deputation/absorption, grades from which promotion/deputation/absorption to be made	Not applicable	Deputation/Absorption: From amongst the regular Dispatch Rider (Group C) and Group C employees in the LEVEL 1 in the PAY MATRIX in the Directorate of Coordination Police Wireless, MHA who possess valid Driving License for Motor Cars on the basis of a Driving Test to assess the competence to drive Motor Cars failing which from officials holding the post of Dispatch Rider on regular basis or regular Group C employees in the LEVEL 1 in the PAY MATRIX in other Ministries of the Central Government who fulfill the necessary qualifications as mentioned in column 7. Deputation/ re-employment for Armed Forces Personnel:	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014 and in the light of DOPT OM No. AB.14017/13/2016-Estt (RR) dated 9 th August, 2016 , the existing pay scale have been amended as per the new pay structure of the recommendations / implementation of 7 th CPC vide Department of Expenditure Notification dated 25 th July, 2016.

Col No.	Particulars	Provisions in the present approved Recruitment Rules	Revised provisions proposed	Reasons for the revision proposed
			<p>The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.</p> <p>Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation/absorption shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	
12	If a Departmental Promotion Committee exists, what is its composition	Not applicable	<p>Group 'C' Departmental Confirmation Committee for considering confirmation cases.</p> <ol style="list-style-type: none"> 1. Joint Director, Directorate of Coordination Police Wireless - Chairman 2. Deputy Director, Directorate of Coordination Police Wireless - Member 3. Assistant Director, Directorate of Coordination Police Wireless - Member 	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable	Not applicable	No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.

II. Staff Car Driver Grade- II

Col No.	Particulars	Provisions in the present approved Recruitment Rules	Revised provisions proposed	Reasons for the revision proposed
1	Name of the Post	Staff Car Driver Grade-II	Staff Car Driver Grade II	No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
2.	Number of post	2* (1999) (Subject to variation dependent on work load)	2 * (2017) Subject to variation dependent on work load)	2017 is year of RRs amendment.
3.	Classification	General Central Service Group 'C' Non-Ministerial, Non-Gazetted.	General Central Service Group 'C' Non-Gazetted, Non-Ministerial.	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
4.	LEVEL in the PAY MATRIX	Rs.4000-6000/-	LEVEL 4 in the PAY MATRIX	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014 and in the light of DOPT OM No. AB.14017/13/2016-Estt (RR) dated 9 th August, 2016 , the existing pay scale have been amended as per the new pay structure of the recommendations / implementation of 7 th CPC vide Department of Expenditure Notification dated 25 th July, 2016.
5.	Whether selection post or non-selection post	Non-Selection Post	Non-Selection	No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
6.	Age limit for direct recruits	Not applicable	Not applicable	No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
7.	Educational and	Not applicable	Not applicable	No change and as per

Col No.	Particulars	Provisions in the present approved Recruitment Rules	Revised provisions proposed	Reasons for the revision proposed
	other qualification required for direct recruits			Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Educational qualification -No For promotion: Practical Test has to pass based on the following: 1. Must be able to read English, Numerals and figures. 2. Must have good knowledge of Traffic Regulations. 3. Must be able to locate faults and carry out minor running repairs. 4. Must be able to change wheels and correctly inflate tyres.	Not applicable	No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
9.	Period of probation if any.	Two years	Not applicable	No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
10.	Method of recruitment, whether by direct recruitment. Or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	Promotion	Promotion failing which by deputation.	As per Model RRs, method is promotion. Change is proposed so that post may be filled up on deputation in case no eligible official is available for promotion.
11.	In case of recruitment/deputation/absorption, grades from which promotion/deputation/absorption to be made	Promotion from Staff Car Driver Ordinary Grade with 9 years of regular service in the grade	Promotion: Staff Car Driver (Ordinary Grade) in LEVEL 2 in the PAY MATRIX with 9 years of regular service in the grade and have passed the trade test, specified by the Government.	As per Model RRs and in addition Deputation clause included as per DCPW requirement. Further, in the light

Col No.	Particulars	Provisions in the present approved Recruitment Rules	Revised provisions	Reasons for the revision proposed
			<p>Deputation: Staff Car Driver under the Central/State Government/Union territories including Central/State/Union territories Police Organisations: (a) (i) holding analogous post on regular basis in the parent cadre/Department; Or (b) with 9 years service in the grade rendered after appointment thereto on a regular basis in the post of Staff Car Driver in LEVEL 2 in the PAY MATRIX and have passed the trade test, specified by the Government.</p>	<p>of DOPT OM No. AB.14017/13/2016-Estt (RR) dated 9th August, 2016 , the existing pay scale have been amended as per the new pay structure of the recommendations / implementation of 7th CPC vide Department of Expenditure Notification dated 25th July, 2016.</p>
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Committee 1. Deputy Director-Chairman 2. Assistant Director-Member 3. Assistant Director-Member</p>	<p>Group 'C' Departmental Promotional Committee for considering promotion: 1. Joint Director, Directorate of Coordination Police Wireless - Chairman 2. Deputy Director, Directorate of Coordination Police Wireless - Member 3. Assistant Director, Directorate of Coordination Police Wireless - Member</p>	<p>As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4th July, 2014.</p>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable	Not applicable	<p>No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4th July, 2014.</p>

III. Staff Car Driver Grade- I

Col No.	Particulars	Provisions in the present approved Recruitment Rules	Revised provisions proposed	Reasons for the revision proposed
1.	Name of the Post	Staff Car Driver Grade-I	Staff Car Driver Grade I	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
2.	Number of post	1* (1999) (Subject to variation dependent on work load)	2* (2017) Subject to variation dependent on work load)	As per Cadre Review of Staff Car Driver Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017. 2017 is year of RRs amendment.
3.	Classification	General Central Service Group 'C' Non-Ministerial, Non-Gazetted.	General Central Service Group 'C' Non-Gazetted Non-Ministerial	No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
4.	LEVEL in the PAY MATRIX	Rs.4000-6000/-	LEVEL 5 in the PAY MATRIX	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014 and in the light of DOPT OM No. AB.14017/13/2016-Estt (RR) dated 9 th August, 2016 , the existing pay scale have been amended as per the new pay structure of the recommendations / implementation of 7 th CPC vide Department of Expenditure Notification dated 25 th July, 2016.
5.	Whether selection post or non-selection post	Non-Selection Post	Non-Selection	No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
6.	Age limit for direct recruits	Not applicable	Not applicable	No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.

Col No.	Particulars	Provisions in the present approved Recruitment Rules	Revised provisions proposed	Reasons for the revision proposed
7.	Educational and other qualification required for direct recruits	Not applicable	Not applicable	No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Educational qualification -No For promotion: Practical Test has to pass based on the following: 1.Must be able to read English, Numerals and figures. 2.Must have thorough knowledge of Traffic Regulations. 3.Must has good knowledge of petrol and Diesel Engine working and be able to locate faults and rectify minor running defects. 4.Must be able to clear carburetor plug.	Not applicable	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
9.	Period of probation if any.	Two years	Not applicable	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
10.	Method of recruitment, whether by direct recruitment. Or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	Promotion	Promotion failing which by deputation.	As per Model RRs, method is promotion. Change is proposed so that post may be filled up on deputation in case no eligible official is available for promotion.
11.	In case of recruitment/deputation/absorption, grades from which promotion/deputation/absorption to be made	Promotion from Staff Car Driver Grade-II with 6 years of regular service in the grade or a combined service of fifteen years in Grade-II and in ordinary grade	Promotion: Staff Car Driver (Grade-II) in LEVEL 4 in the PAY MATRIX with 6 years of regular service in the grade or with a combined service of 15	As per Model RRs and in addition Deputation clause included as per DCPW requirement. Further, in the light of

Col No.	Particulars	Provisions in the present approved Recruitment Rules	Revised provisions proposed	Reasons for the revision proposed
		put together.	<p>years in Staff Car Driver Grade-II and Staff Car Driver (Ordinary Grade); and have passed the trade test, specified by the Government.</p> <p>Deputation: Staff Car Driver under the Central/State Government/Union territories including Central/State/Union territories Police Organisations: (a) (i) holding analogous post on regular basis in the parent cadre/Department; Or (b) with 6 years regular service in the post of Staff Car Driver Grade-II in Level 4 in the Pay Matrix and have passed the trade test, specified by the Government.</p>	DOPT OM No. AB.14017/13/2016-Estt (RR) dated 9 th August, 2016, the existing pay scale have been amended as per the new pay structure of the recommendations / implementation of 7 th CPC vide Department of Expenditure Notification dated 25 th July, 2016.
12	If a Departmental Promotion Committee exists, what is its composition	Group 'C' Departmental Committee 1. Deputy Director-Chairman 2. Assistant Director-Member 3. Assistant Director-Member	Group 'C' Departmental Promotional Committee for considering promotion: 1. Joint Director, Directorate of Coordination Police Wireless - Chairman 2. Deputy Director, Directorate of Coordination Police Wireless - Member 3. Assistant Director, Directorate of Coordination Police Wireless - Member	As per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt (RR) (3104937) dated 4 th July, 2014.
13	Circumstances in which Union Public Service Commission to be	Not applicable	Not applicable	No change and as per Model RRs vide DoPT OM No. AB-14017/10/2014-Estt

Col No.	Particulars	Provisions in the present approved Recruitment Rules	Revised provisions proposed	Reasons for the revision proposed
	consulted in making recruitment.			(RR) (3104937) dated 4 th July, 2014.