

A.11016/1/RRs(B&C)/2017-Admn.II
Government of India
Ministry of Home Affairs
Directorate of Coordination
Police Wireless

Block No.9, C.G.O. Complex,
Lodhi Road, New Delhi-110003.


Dated 24th May, 2017.

Subject:- Draft RRs of Despatch Rider Cadre subsequent to Cadre Review of Group ' B ' & ' C ' posts in this Directorate.

As per the DoPT O.M. NO. AB-14017/61/2008-Esst.(RR) dated 13.10.2015, the proposed amendments/revision in the Recruitment Rules are to be put up on the website of the respective Ministries/Departments for inviting comments from the Stakeholders.

2. Accordingly, the Draft RRs of Despatch Rider Cadre subsequent to Cadre Review of Group ' B ' & ' C ' posts in this Directorate have been put up on DCPW Website.

3. All the concerned are requested to intimate their comments, if any, within 30 days from the date of uploading on DCPW Website.


(Ghan Shyam)
Deputy Director (Admn.)

Draft Recruitment Rules of Despatch Rider Cadre

I. Despatch Rider (Ordinary) (Draft RRs)

Col No.	Particulars	Provisions in the present approved Recruitment Rules of Despatch Rider	Provisions proposed	Remarks
1	2	3	4	5
1	Name of the Post	Despatch Rider	Despatch Rider (Ordinary)	As per Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017.
2.	Number of post	93	28 * (2017) * subject to variation depending on work load.	As per Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017. 2017 is year of RRs framing.
3.	Classification	General Central Service Group C Non-Gazetted, Non-Ministerial.	General Central Service Group C Non-Gazetted, Non-Ministerial.	As per FR 9 (17) and Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017.
4.	LEVEL in the PAY MATRIX	Rs. 100-3-130 (Pre-Revised Pay Band PB-1 Rs 5200-20200	LEVEL 2 in the PAY MATRIX	As per Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-

Col No.	Particulars	Provisions in the present Recruitment Rules of Despatch Rider	Provisions proposed	Remarks
1	2	3	4	5
		Grade Pay Rs 1900)		PM-II dated 30 th March, 2017 and in the light of DOPT OM No. AB.14017/13/2016-Estt (RR) dated 9 th August, 2016, the existing pay scale has been amended as per the new pay structure of the recommendations / implementation of 7 th CPC vide Department of Expenditure Notification dated 25 th July, 2016.
5.	Whether selection post or non-selection post	Not Applicable	Not Applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
6.	Age for direct recruits	18-30	18 - 25 years* (Relaxable for Government servants up to 40 years in accordance with the	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt

Col No.	Particulars	Provisions in the present approved Recruitment Rules of Despatch Rider	Provisions proposed	Remarks
1	2	3	4	5
			<p>instructions or orders issued by the Central Government).</p> <p>Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep).</p> <p>*if the 'Direct Recruitment' is to be made by 'Direct open Competitive Examination, the age limit would be 18 - 27 years.</p>	<p>(RR) dated 31st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.</p>

Col No.	Particulars	Provisions in the present approved Recruitment Rules of Despatch Rider	Provisions proposed	Remarks
1	2	3	4	5
7.	Educational and other qualification required for direct recruits	(1) Middle Standard (2) Holding Motor Cycle Licence. (3) Capable of doing general maintenance of the Motor Cycle and also conduct minor repairs.	<p>Essential:</p> <p>(i) Possession of a valid driving license for Motor Cycle;</p> <p>(ii) Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle);</p> <p>(iii) Experience of driving Motor cycle for at least 3 years; and</p> <p>(iv) Pass in 10th standard.</p> <p>Note1: The qualification regarding experience is relaxable at the discretion of the competent authority, in the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that the sufficient</p>	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.

Col No.	Particulars	Provisions in the present approved Recruitment Rules of Despatch Rider	Provisions proposed	Remarks
1	2	3	4	5
			number of candidates with requisite experience is not likely to be available to fill up the vacancy reserved for them.	
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	It is not a promotion post	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
9.	Period of probation if any.	2 Years	Two years for direct recruits/Re-employed.	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
10.	Method of recruitment, whether by direct	(i) 50% by Transfer on deputation/Transfer (ii) 50% by Direct	75% by direct recruitment failing which by Deputation including Short Term Contract.	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt

Col No.	Particulars	Provisions in the present approved Recruitment Rules of Despatch Rider	Provisions proposed	Remarks
1	2	3	4	5
	recruitment. Or by promotion or by deputation/transfer (absorption) and percentage of the vacancies to be filled by various methods	Recruitment	25% by Deputation including Short Term Contract /transfer (absorption)/ Re-employment.	(RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
11.	In case of recruitment by promotion/ deputation/ transfer (absorption), grades from which promotion/ deputation/ to be made	<u>Transfer on deputation/Transfer:</u> Officers under the Central or State Police Telecommunication branch holding analogous posts. (Period of deputation shall not ordinarily exceeding 3 years)	In case of Deputation including Short Term Contract /transfer (absorption) / Re-employment:- From amongst the regular Group C employees in Level 1 in the Pay Matrix in the Directorate of Coordination Police Wireless who possess valid Driving License failing which from officials holding the post of Despatch Rider on regular basis or regular Group	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015 and in the light of DOPT OM No. AB.14017/13/2016-Estt (RR) dated 9 th August, 2016, the existing pay scale has been amended as per the new pay structure of the recommendations /

Col No.	Particulars	Provisions in the present approved Recruitment Rules of Despatch Rider	Provisions proposed	Remarks
1	2	3	4	5
			<p>C employees in Level 1 in the Pay Matrix in other Ministries/Central / State / UT Government Organisations who fulfil the necessary qualifications as mentioned in column 7.</p> <p>“For Ex-Servicemen Deputation/ re-employment: - The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.”</p>	<p>implementation of 7th CPC vide Department of Expenditure Notification dated 25th July, 2016.</p>

Col No.	Particulars	Provisions in the present Recruitment Rules of Despatch Rider	Provisions proposed	Remarks
1	2	3	4	5
			Note 1 : Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications.	
12	If a Departmental Promotion Committee exists, what is its composition	Does not arise	Group `C` Departmental Confirmation Committee for considering confirmation cases:- 1. Deputy Director, DCPW – Chairman. 2. Assistant Director, DCPW - Member 3. Assistant Director –	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.

Col No.	Particulars	Provisions in the present approved Recruitment Rules of Despatch Rider	Provisions proposed	Remarks
1	2	3	4	5
			External Member	
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not Applicable	Not Applicable.	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.

I. Despatch Rider (Grade II) (Draft RRs)

Col No.	Particulars	Provisions proposed	Remarks
1	2	3	4
1	Name of the Post	Despatch Rider (Grade-II)	As per Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017.
2.	Number of post	25 * (2017) * subject to variation depending on work load.	As per Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017. 2017 is year of RRs amendment.
3.	Classification	General Central Service Group C Non-Gazetted, Non-Ministerial.	As per FR 9 (17) and Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017.
4.	LEVEL in the PAY MATRIX	LEVEL 4 in the PAY MATRIX	As per Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017 and in the light of DOPT OM No. AB.14017/13/2016-Estt (RR) dated 9 th August, 2016, the existing pay scale has been amended as per the new pay structure of the recommendations / implementation of 7 th CPC vide Department of Expenditure Notification dated 25 th July, 2016.
5.	Whether selection post or non-selection post	Non-Selection	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
6.	Age for direct recruits	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-

Col No.	Particulars	Provisions proposed	Remarks
1	2	3	4
			Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
7.	Educational and other qualification required for direct recruits	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
9.	Period of probation if any.	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
10.	Method of recruitment whether by direct recruitment. or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	100% by promotion failing which by Deputation including Short Term Contract	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which	Promotion :- Despatch Rider (ordinary) in Level 2 in the Pay Matrix with eight years of regular service in the grade.	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-

Col No.	Particulars	Provisions proposed	Remarks
1	2	3	4
	promotion/ deputation/ to be made	<p><u>Deputation including Short Term Contract:</u></p> <p>From amongst the regular Group C employees in Level 2 in the Pay Matrix in the Directorate of Coordination Police Wireless failing which from officials holding the post of Dispatch Rider on regular basis or regular Group C employees in Level 2 in the Pay Matrix in other Ministries/Central / State / UT Government Organizations who fulfill the necessary qualifications as <u>Essential:</u></p> <p>i Possession of a valid driving license for Motor Cycle.</p> <p>ii Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle);</p> <p>iii Experience of driving Motor cycle for at least 3 years</p> <p>and</p> <p>iv Pass in 10th standard.</p> <p><u>Note 1</u> : Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications.</p>	<p>Estt.(RR) dt. 31.3. 2015 and in the light of DOPT OM No. AB.14017/13/2016-Estt (RR) dated 9th August, 2016, the existing pay scale has been amended as per the new pay structure of the recommendations / implementation of 7th CPC vide Department of Expenditure Notification dated 25th July, 2016.</p>
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee :-</p> <p>1 Joint Director, DCPW – Chairman.</p> <p>2. Assistant Director, DCPW - Member</p>	<p>As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31st December, 2010 and DOPT No. AB.14017/13/2013-</p>

Col No.	Particulars	Provisions proposed	Remarks
1	2	3	4
		3. Assistant Director or equivalent, – External Member	Estt.(RR) dt. 31.3. 2015.
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.

I. Despatch Rider- Grade- I (Draft RRs)

Col No.	Particulars	Provisions proposed	Remarks
1	2	3	4
1	Name of the Post	Despatch Rider- Grade- I	As per Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017.
2.	Number of post	25 *(2017) * subject to variation depending on work load.	As per Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017. 2017 is year of RRs framing.
3.	Classification	General Central Service Group C Non-Gazetted, Non-Ministerial.	As per FR 9 (17) and Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017.
4.	LEVEL in the PAY MATRIX	LEVEL 5 in the PAY MATRIX	As per Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017 and in the light of DOPT OM No. AB.14017/13/2016-Estt (RR) dated 9 th August, 2016, the existing pay scale has been amended as per the new pay structure of the recommendations / implementation of 7 th CPC vide Department of Expenditure Notification dated 25 th July, 2016.
5.	Whether selection post or non-selection post	Non-Selection	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
6.	Age for direct recruits	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-

Col No.	Particulars	Provisions proposed	Remarks
1	2	3	4
			Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
7.	Educational and other qualification required for direct recruits	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
9.	Period of probation if any.	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
10.	Method of recruitment whether by direct recruitment. or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	(i) 100% by promotion. Failing which by Deputation including Short term contract:	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which	Promotion :- Despatch Rider (Grade-II) in Level 4 in the Pay Matrix with five years of regular service in the grade, failing which 13 years combined	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-

Col No.	Particulars	Provisions proposed	Remarks
1	2	3	4
	promotion/ deputation/ to be made	<p>regular service in the grades of Despatch Rider (Grade-II) (in LEVEL 4 in the PAY MATRIX) and Despatch Rider (Ordinary) (in LEVEL 2 in the PAY MATRIX) with 1 year of regular service in the grade of Despatch Rider (Grade-II) (in LEVEL 4 in the PAY MATRIX).</p> <p><u>Deputation including Short term contract:</u> From amongst the regular Group C employees in Level 4 in the Pay Matrix in the Directorate of Coordination Police Wireless failing which from officials holding the post of Dispatch Rider on regular basis or regular Group C employees in Level 2 in the Pay Matrix in other Ministries/Central / State / UT Government Organizations who fulfill the necessary qualifications as <u>Essential:</u></p> <p>i Possession of a valid driving license for Motor Cycle.</p> <p>ii Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle);</p> <p>iii Experience of driving Motor cycle for at least 3 years</p> <p>and</p> <p>iv Pass in 10th standard.</p> <p><u>Note 1</u> : Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not exceed three years. The</p>	<p>Estt.(RR) dt. 31.3. 2015 and in the light of DOPT OM No. AB.14017/13/2016-Estt (RR) dated 9th August, 2016, the existing pay scale has been amended as per the new pay structure of the recommendations / implementation of 7th CPC vide Department of Expenditure Notification dated 25th July, 2016.</p>

Col No.	Particulars	Provisions proposed	Remarks
1	2	3	4
		maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications.	
12	If a Departmental Promotion Committee exists, what is its composition	Group `C` Departmental Promotion Committee :- 1 Joint Director, DCPW – Chairman. 2. Assistant Director, DCPW - Member 3. Assistant Director or equivalent – External Member	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.

I. Despatch Assistant (Draft RRs)

Col No.	Particulars	Provisions proposed	Remarks
1	2	3	4
1	Name of the Post	Despatch Assistant	As per Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017.
2.	Number of post	5 * (2017) * subject to variation depending on work load.	As per Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017. 2017 is year of RRs framing.
3.	Classification	General Central Service Group B Non-Gazetted, Non-Ministerial.	As per FR 9 (17) and Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017.
4.	LEVEL in the PAY MATRIX	LEVEL 6 in the PAY MATRIX	As per Cadre Review of Despatch Rider Cadre vide MHA OM No.25018/2/2014-PM-II dated 30 th March, 2017 and in the light of DOPT OM No. AB.14017/13/2016-Estt (RR) dated 9 th August, 2016, the existing pay scale has been amended as per the new pay structure of the recommendations / implementation of 7 th CPC vide Department of Expenditure Notification dated 25 th July, 2016.
5.	Whether selection post or non-selection post	Non-Selection	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
6.	Age for direct recruits	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-

Col No.	Particulars	Provisions proposed	Remarks
1	2	3	4
			Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
7.	Educational and other qualification required for direct recruits	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
9.	Period of probation if any.	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
10.	Method of recruitment whether by direct recruitment. or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	100% by promotion failing which by Deputation including short term contract:	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which	Promotion :- Despatch Rider (Grade-I) in Level 5 in the Pay Matrix with six years of regular service in the grade, failing which 10 years combined regular service in the grades of	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-

Col No.	Particulars	Provisions proposed	Remarks
1	2	3	4
	promotion/ deputation/ to be made	<p>Despatch Rider (Grade-I) (in LEVEL 5 in the PAY MATRIX) and Despatch Rider (Grade-II) (in LEVEL 4 in the PAY MATRIX) with 1 year of regular service in the grade of Despatch Rider (Grade-I) (in LEVEL 5 in the PAY MATRIX).</p> <p><u>Deputation including Short Term Contract:</u></p> <p>From amongst the regular Group C employees in Level 5 in the Pay Matrix in the Directorate of Coordination Police Wireless who possess the qualification as in column No 7 failing which from officials holding the post of Dispatch Rider on regular basis or regular Group C employees in Level 2 in the Pay Matrix in other Ministries/Central / State / UT Government Organizations who fulfill the necessary qualifications as <u>Essential:</u></p> <p>i Possession of a valid driving license for Motor Cycle.</p> <p>ii Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle);</p> <p>iii Experience of driving Motor cycle for at least 3 years</p> <p>and</p> <p>iv Pass in 10th standard.</p> <p><u>Note 1</u> : Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily</p>	<p>Estt.(RR) dt. 31.3. 2015 and in the light of DOPT OM No. AB.14017/13/2016-Estt (RR) dated 9th August, 2016, the existing pay scale has been amended as per the new pay structure of the recommendations / implementation of 7th CPC vide Department of Expenditure Notification dated 25th July, 2016.</p>

Col No.	Particulars	Provisions proposed	Remarks
1	2	3	4
		not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications.	
12	If a Departmental Promotion Committee exists, what is its composition	Group `B` Departmental Promotion Committee :- 1 Deputy Director, DCPW – Chairman. 2. Assistant Director, DCPW - Member 3. Assistant Director or equivalent– External Member	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable	As per the instructions contained in the DoPT OM No. AB-14017/48/2010-Estt (RR) dated 31 st December, 2010 and DOPT No. AB.14017/13/2013-Estt.(RR) dt. 31.3. 2015.