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Incharges of all ISPW Stations

All ISPW Incharges may assess the requirements of civil, electrical and horticultural works including grass cutting required to be undertaken during next financial year 2016-17 to be carried out through CPWD / PWD. The need may be justified and the list of such works be submitted by 18<sup>th</sup> March 2016 for consideration at Hqrs and to accord permission to obtain preliminary estimates. The details are required in the following format: - (use separate sheets for each work)

Name of specific works to be carried out

whether works are routine maintenance and repair or new work

when such work was last carried out

proper need and justification of the new works proposed to be carried out be spelt out clearly


whether cases are submitted as per provisions of general financial rules and other Government of India guidelines

*\*works of routine nature like whitewash, painting, cleaning of water storage and drainage system, grass cutting & jungle cleaning, supply of water through water tanker, regular operation & maintenance of water motor pump/water filtration plant, street/security lights etc.*

*Or need basis like major/minor repair/renovation of civil & electrical, repair of internal roads, day to day maintenance of civil & electrical works, maintenance of garden including plantation of trees/grass/plants/watering etc*

*Or emergency basis like any new construction works and repair/renovation of all types of civil & electrical works due to natural calamity like earthquake, storm etc*

All Incharges may also reassess the requirements of the preliminary estimates submitted till date and if requirements still persists, validity of the already submitted PE may be confirmed for FY 2016-17 also from CPWD/PWD. Funds utility/works completion certificate in respect of sanctioned works may also be obtained for the year 2015-16 and forwarded to Hqrs immediately latest by 18/03/2016 by speedpost / fax for further necessary action.

  
(H S Srihari)

Assistant Director(L&B)

Copy to:

1. Joint Director(Trg),CPRTI,Ridge Road
2. Dy. Director (Point),samanvaya Sadan
3. I/C of Tx Station, H/Nizamuddin

Request for similar action as above or may kindly obtain administrative approval directly from Director through their proper channel & thereafter the case may be sent to L&B Section along with copy of administrative approval and preliminary estimate, for expenditure sanction please.

*vt. EAD (IT) - for uploading on dcpw website.*